## Making Recurring Bookings

For 10 CLASS PACK holders

- 1. Select the class you would like to sign up for
- 2. Next, on the **Make a Reservation Screen**, adjust the Recurring Options to be the total number of weeks you'd like to attend this class UP TO the amount that you have available on your pack

ex. if you a full 10 class pack you can make 10 reservations ex. if you have used 2 classes already you can make 8 reservations

## For FLEX PASS holders

- 1. Select the class you would like to sign up for
- 2. Next, on the Make a Reservation Screen, adjust the Recurring Options to be the total number of weeks you would like to sign up for this class
  - 2a. If you are selecting classes inside the current month of your active Flex Pass select Make a recurring reservation
  - 2b. If you are selecting classes that extend past the current month of your active Flex Pass select **Register as upaid** and those classes will reconcile when your next months pass is (auto-pay) purchased

## Mon November 7, 2022

8:00 am EDT	SIGN UP	REFORMER - ESSENTIALS	Sofia Faga	55 minutes
10:00 am EDT	SIGN UP	REFORMER - POWER	Sofia Faga	55 minutes
5:30 pm EDT	SIGN UP	REFORMER - ESSENTIALS	Cait Ryan	55 minutes
6:35 pm EDT	SIGN UP	MAT - ESSENTIALS	Cait Ryan	55 minutes

## Make a Reservation

MAT - ESSENTIALS	S	<b>Recurring Options</b>				
Teacher Time Date Available pricing option	Cait Ryan 6:35 pm - 7:30 pm EDT Monday 2022-11-07 4 MAT CLASSES/MONTH *3 month commitment* Expiration Date 2022-12-07	Make this reservation every Select Days Start date: End date:	1 ∨ Week(s) Mon ✔ Monday 2022-11-07 Monday 2022-11-28	~ ~ ~		
Make a single reservation		1	Total # Reservations: 4			
		Mak	ce a recurring reservation	+		
			Register as unpaid			